



VOLUNTEER SERVICE AGREEMENT



1. As a Palm Valley Animal Center (PVAC) and Laurie P. Andrews PAWS Center (PAWS) volunteer I will:
 - Attend orientation and in-service trainings as scheduled and required.
 - Be responsible for all required paperwork, e.g. Volunteer Application & Service Agreement.
 - Adhere to the department's sign-in/sign-out process and wear my name badge at all times.
 - Hold as confidential information that I may obtain concerning clients and staff.
 - Not seek to obtain confidential information from a client, volunteer, or staff member.
 - Acknowledge that any violation of confidentiality may result in termination by PVAC/ PAWS and/or possible legal action by others.
 - Become familiar with the organization's policies and procedures and uphold its mission, philosophy, standards, rules, regulations, and programs.
 - Conduct myself with dignity, courtesy, and consideration for others (staff and animals) and endeavor to work professionally.
 - Carry out assignments within my training and seek assistance from my supervisor when necessary.
 - Take any job-related problems, concerns or suggestions to my job supervisor.
 - Notify PVAC/PAWS when I choose to discontinue my volunteer service.
 - Use social media responsibly and positively represent PVAC/PAWS, its animals, and programs.
2. I understand that PVAC/PAWS reserves the right to terminate my volunteer status for the following:
 - Failure to comply with organizational policies, rules, or other regulations.
 - Unsatisfactory attitude, work, or appearance.
 - Inappropriate use of social media social media as related to PVAC/PAWS and my position.
 - Any other circumstances which in the judgment of PVAC/PAWS would make my continued service as a volunteer contrary to the best interest of the shelter.
3. I understand that I will not be compensated monetarily for the work I do with PVAC/PAWS.
4. I will immediately report any accident or injury to my supervisor and cooperate with the completion of an accident/injury form.
5. PVAC/PAWS feels it is important to have a tetanus vaccination before joining the volunteer team. To emphasize the importance, we ask you to read and sign the following waiver:
 - I understand that because I handle animals, it is important to discuss being vaccinated against Tetanus with my physician.
 - I release PVAC/PAWS from all responsibility that may occur because of my failure to pursue this matter further. I understand decisions are made at my own risk.
6. I understand that the behavior of domestic animals can be unpredictable and that some animals are capable of inflicting serious personal property damage, injury, or death. I agree to assume these risks and to release, indemnify, and hold harmless PVAC/PAWS, its employees and board members for any and all personal injury and property damage resulting from my volunteer work.

7. I grant permission to PVAC/PAWS to use my image, image of my minor and/or Junior Volunteer(s) (photographs and/or video) for use in publications including videos, email blasts, recruiting brochures, newsletters, and magazines and to use my image in electronic versions of the same publications or on the website or other electronic forms of media. I hereby waive any right to inspect or approve the finished photographs or electronic matter that may be used in conjunction with them now or in the future, whether that use is known to me or unknown, and I waive any right to royalties or other compensation arising from or related to the use of the image.

I have read and understand each of the above conditions, my signature below indicates that I agree to be bound by them and that I have accurately and truthfully completed the Palm Valley Animal Center Volunteer Application, Volunteer Service Agreement, Minor Consent Form, and Junior Volunteer Release*. (*if applicable)*

Volunteer Print Name _____

Volunteer Signature _____ Date _____

Email Address _____ Phone # _____

MINOR CONSENT FORM

Volunteers must be 16 years of age to volunteer at Palm Valley Animal Center/The Laurie P. Andrews PAWS Center unaccompanied by a parent/guardian. If a volunteer is between the ages of 16 - 18, they must have a signed Minor Consent Form from their parent/guardian to participate in PVAC/PAWS Volunteer Program.

As the parent/guardian of the minor listed below, I have read and understand the conditions listed on the Volunteer Service Agreement and my signature below indicates that I hereby understand that my daughter/son volunteers at her/his own risk, grant permission for her/him to perform volunteer work for PVAC/PAWS and that all aforementioned content applies to my daughter/son.

Minors Print Name _____

Parent/Guardian Print Name _____

Parent/Guardian Signature _____ Date _____

Parent/Guardian Phone # _____ Relationship _____

JUNIOR VOLUNTEER RELEASE

Volunteers with children 6-15 years of age are allowed to register their children as Junior Volunteers. As Junior Volunteers, children can accompany their parent/guardian while parent/guardian performs their volunteer duties. Parent/guardians are limited to one child per (volunteer) adult, only parents/guardians who have completed Volunteer Orientation and submitted a Volunteer Application, Volunteer Service Agreement, and Junior Volunteer Release are allowed to participate in the Junior Volunteer Program.

Please initial next to each statement to indicate that you understand and agree with the following:

- _____ I will accompany my child at all times while at PVAC/PAWS.
- _____ I understand that Junior Volunteers are limited to dog walking and cat socializing.
- _____ I will ensure that my child wears their Junior Volunteer name badge at all times.
- _____ I will not allow my child to perform any tasks without my direct supervision.
- _____ I am responsible to ensure that my child abides by the organization’s policies and procedures and uphold its mission, philosophy, standards, rules, regulations, and programs.
- _____ I assume the risk of my child being bitten, scratched, injured, or frightened by cats, kittens, dogs, puppies, and other animals in connection with my participation at PVAC.
- _____ I agree that PVAC/PAWS is not liable for any injuries, damages, liabilities, losses, judgments, costs, or expenses whatsoever, which my child might suffer and/or sustain in connection with my participation.
- _____ I hereby release and indemnify, defend and hold harmless PVAC, its directors, officers, employees, agents, and volunteers from and against liability.
- _____ I have accurately and truthfully completed the PVAC/PAWS Volunteer Application, Volunteer Service Agreement, and Junior Volunteer Release.
- _____ I have read the release and fully understand the contents, meaning and impact of this release.

Child’s Name _____ DOB _____

Child’s Name _____ DOB _____

Child’s Name _____ DOB _____

Parent/Guardian Print Name _____

Parent/Guardian Signature _____ Date _____